

- (viii) Mention the name of chemicals which is used for protecting books from insects and pests.
- (ix) Who propounded the principles of scientific managements ?
- (x) Tooling is related to which work in the library ?

**Mlib/Sem II/6**

**Master of Library &  
Information Science (Semester  
II) Examination, 2007-08**

**LIBRARY & INFORMATION SCIENCE**

**Fifth Paper**

**Library Management**

**Time : Three Hours**

**Full Marks : 70**

*(Write your Roll No. at the top immediately on the  
receipt of this question paper)*

**Note:** Marks for questions in each section are indicated.

**SECTION - A**

**Note:** Long Answer Type Questions. Answer in approximately **500** words. Each question carries **15** marks.

**1.1** Discuss various selection tools for books and periodicals.

**OR**

**1.2**What is library management ? Describe the principles of management as enunciated by Henri Fayol.

**2.1**Explain library budget. Further explain various methods for preparing library budget in detail.

**OR**

**2.2**Discuss various systems of charging and discharging. Which system will be best suited for a university library.

**SECTION - B**

**Note:** Short Answer Type Questions. Answer in **250** words. Each question carries **10** marks.

**3.1**Write a short note on total Quality Management (TQM) in context to a library.

**OR**

**3.2**How will you formulate the collection development policy for a research library ? Discuss it in brief.

**4.1**Discuss various library statistics and its usage.

**OR**

**4.2**Explain staff formula given by Dr. S.R. Ranganatham.

**5.1**Discuss role of marketing practices in the contemporary library organisation.

**OR**

**5.2**Discuss the use of shelf-list in a library. How will you prepare it ?

**SECTION - C**

**Note:** Objective Type Questions. Answer may be in one word or one to three sentences. Each question carries **1** mark.

**6.** Answer the following questions :

- (i) What is full form of POSDCORB.
- (ii) What is indent ?
- (iii) Books in Print' is published by.....
- (iv) Write full form of CBI.
- (v) Kardex system was developed by.....
- (vi) What is GOC ?
- (vii) Who propounded the principle "Right Book to the Right Reader at Right Time" ?