

- (viii) Mention the name of chemicals which is used for protecting books from insects and pests.
- (ix) Who propounded the principles of scientific managements ?
- (x) Tooling is related to which work in the library ?

Mlib/Sem II/6

**Master of Library &
Information Science (Semester
II) Examination, 2007-08**

LIBRARY & INFORMATION SCIENCE

Fifth Paper

Library Management

Time : Three Hours

Full Marks : 70

*(Write your Roll No. at the top immediately on the
receipt of this question paper)*

Note: Marks for questions in each section are indicated.

SECTION - A

Note: Long Answer Type Questions. Answer in approximately **500** words. Each question carries **15** marks.

1.1 Discuss various selection tools for books and periodicals.

OR

1.2What is library management ? Describe the principles of management as enunciated by Henri Fayol.

2.1Explain library budget. Further explain various methods for preparing library budget in detail.

OR

2.2Discuss various systems of charging and discharging. Which system will be best suited for a university library.

SECTION - B

Note: Short Answer Type Questions. Answer in **250** words. Each question carries **10** marks.

3.1Write a short note on total Quality Management (TQM) in context to a library.

OR

3.2How will you formulate the collection development policy for a research library ? Discuss it in brief.

4.1Discuss various library statistics and its usage.

OR

4.2Explain staff formula given by Dr. S.R. Ranganatham.

5.1Discuss role of marketing practices in the contemporary library organisation.

OR

5.2Discuss the use of shelf-list in a library. How will you prepare it ?

SECTION - C

Note: Objective Type Questions. Answer may be in one word or one to three sentences. Each question carries **1** mark.

6. Answer the following questions :

- (i) What is full form of POSDCORB.
- (ii) What is indent ?
- (iii) Books in Print' is published by.....
- (iv) Write full form of CBI.
- (v) Kardex system was developed by.....
- (vi) What is GOC ?
- (vii) Who propounded the principle "Right Book to the Right Reader at Right Time" ?